

Thank You Letter after Interview

General

Your Name

Full Address

Date:

Interviewer's Name

Designation

Company Name

Full Address

Subject: Thanks for inviting me for an interview

Dear Ms./ Ms./ Messrs.,

This is further to my interview on..... for the post of at your offices (or venue).

Kindly accept my heartfelt thanks for the time, effort and other resources your organization invested on my interview.

Should you require any further details, I'll be happy to provide them by email, post or discuss personally or on phone as per your convenience.

Please accept my thanks and wishing your organization all the best in its endeavors.

Truly Yours
